

REPETITION OF COURSES

For courses in which a "D," "F," "NP," or "W" was recorded on the student's academic transcript, the student may repeat the course two additional times within the Coast District (Orange Coast College, Golden West College, or Coastline Community College). After three unsuccessful attempts, a student's registration in the course is automatically blocked (BP 4225 (https://documents.cccd.edu/Board%20of%20Trustees/Board%20Policies/BP_4225_Course_Repetition_and_Repeatability.pdf)). Only students with an extenuating circumstance may petition the OCC Academic Petition Council for consideration of a fourth attempt. If approved, the student may register for the course at the end of the priority registration period. Course Repetition Petitions (<https://orangecoastcollege.edu/services-support/counseling/resources-and-docs.html>) are available in the Counseling Office, located on the third floor of Watson Hall, and should be filed at least 30 days prior to the semester start date. Students must meet all registration deadlines.

When a course is repeated after the student received an initial substandard grade, the student may submit a petition to exclude the initial sub-standard grade ("D," "F," or "NP") from their grade point average. To qualify for exclusion, the course must be repeated in the Coast Community College District or at another regionally accredited college.

Students may repeat courses taken at other accredited colleges or universities in which a substandard grade was earned ("D," "F," or "NP").

In determining transfer of a student's credits, the prior actions taken by another accredited college or university will be honored.

Repetition for Special Circumstances

For courses in which an "A," "B," "C," or "P" was recorded on the student's academic transcript, the student may petition for approval to enroll in the same course only when there are special, documentable circumstances. Special circumstances include:

1. The student is required to repeat the course due to significant lapse of time as defined in Title 5, Section 55043. This includes a documented course completion recency prerequisite to be admitted to a course or program of study at OCC or another institution of higher education to which the student intends to apply.
2. The student requests to repeat the course due to extenuating circumstances which justify the repetition. Extenuating circumstances are verified cases of accidents, illness, or other circumstances beyond the control of the student.

When a student is authorized to repeat a course under one of the above conditions, the grade earned in the latest semester the course was taken will be used in GPA calculations, regardless of which grade is higher. Although the previous grade will not count in the grade point average, the grade will still appear on the student's academic transcript and shall be noted in such a manner that all work remains legible ensuring a true and complete academic history.

If an incomplete grade ("I") was recorded on the student's academic transcript, the student may not re-enroll in the course. The incomplete grade is changed according to the requirements as set forth by the faculty member who assigned the incomplete (see Incomplete under Grades and Grade Points for more information.)

Repetition for Licensure or Employment

A student may petition to repeat a course as a result of a significant change in industry or licensure standards such that repetition of the course is necessary for employment or licensure. Such courses may be repeated for credit any number of times. The student must provide documentation to certify that there has been a significant change in industry or licensure standards necessitating course repetition.

A student is allowed to repeat a course without petition, upon appropriate documentation being reviewed by the Enrollment Center, when repetition is necessary to enable the student to meet a legally mandated training requirement as a condition of volunteer or paid employment. A student can repeat such courses any number of times, even if the student received a grade of "C" or better; however, the grade received by the student each time will be included in calculations of the student's grade point average.

Repeatability of Activities Courses

Regulations governing the repetition of credit courses in the California Community College system — effective Fall 2014 — have eliminated repeatability in active participation courses in kinesiology, art, dance, theatre arts, and most music courses. Intercollegiate athletics and some music courses that are required for transfer programs will be the only courses that will remain repeatable; all other courses previously offered as repeatable will be offered as one-time enrollment courses.

While students will not, in most cases, be allowed to repeat individual active participation courses in kinesiology, art, dance, music, and theatre arts, they will still be allowed to enroll in a series of active participatory courses that are related in content (commonly referred to as a family of courses) **a maximum of four times, provided prerequisites are satisfied**. This is a state regulation and applies to all athletics, dance, music and theatre arts activity classes **in the District**.

For example, all ballet courses are part of the "Ballet Family." Repeatable courses that are related in content and taken prior to Fall 2014 will count toward the four-enrollment limitation. A student who previously enrolled in DANC A110 Ballet 1 twice can only take two more courses in the family; a student who previously enrolled in DANC A110 Ballet 1 four times may not take any additional courses in the family. Due to the regulatory changes, a student who is unable to successfully complete one course in a family after three attempts will not be allowed to enroll in any subsequent courses in the family. Therefore, the Dance and Music families include the following courses. Note: Courses subject to change. Contact the appropriate department for course availability.

Dance

Course	Title	Units
Ballet Family		
DANC A110	Ballet 1	0.5-2
DANC A111	Ballet 2	0.5-2
DANC A144	Ballet III	2
DANC A172	Ballet Dance Basics	2
DANC A244	Ballet IV	2
DANC A254	Preparation for Audition - Ballet	2
Jazz Family		
DANC A120	Jazz Dance 1	0.5-2
DANC A121	Jazz Dance 2	0.5-2
DANC A143	Jazz Dance III	2

Course	Title	Units
DANC A173	Jazz Dance Basics	2
DANC A243	Jazz IV	2
DANC A253	Preparation for Audition - Jazz	2
Modern Family		
DANC A101	Modern Dance 1	0.5-2
DANC A102	Modern 2	0.5-2
DANC A145	Modern Dance III	2
DANC A171	Modern Dance Basics	2
DANC A245	Modern IV	2
DANC A255	Preparation for Audition - Modern	2
Tap Family		
DANC A125	Tap 1	0.5-2
DANC A126	Tap 2	0.5-2
DANC A146	Tap III	1
DANC A174	Tap Dance Basics	1
DANC A246	Tap IV	1
DANC A256	Preparation for Audition - Tap	1

Music

Course	Title	Units
Musicianship Family		
MUS A180	Theory 1	3
MUS A185	Theory 2	3
MUS A280	Theory 3	3
MUS A285	Theory 4	3
Theory Family		
MUS A181	Musicianship 1	1
MUS A186	Musicianship 2	1
MUS A281	Musicianship 3	1
MUS A286	Musicianship 4	1
Voice Family		
MUS A161	Voice 1	1
MUS A162	Voice 2	1
MUS A163	Voice 3	1
MUS A164	Voice 4	1
MUS A213	Advanced Vocal Performance 1	1
MUS A214	Advanced Vocal Performance 2	1
MUS A215	Advanced Vocal Performance 3	1
MUS A216	Advanced Vocal Performance 4	1

A family of courses may include more than four courses, but students are limited to a maximum of four courses in any family within the District. Further, all grades — including “W’s”, will count toward the four — course enrollment limitation and for computing the grade point average (GPA). Students can repeat athletics, art, dance, music, and theatre arts courses that are included in Family of Courses in which a “NP”, “D”, “F” grade was earned or “W” was assigned; however, **all enrollments count toward the four enrollment maximum for each family of courses.**