

PAYROLL ACCOUNTING COMPETENCY, CERTIFICATE OF ACHIEVEMENT

Banner Code: 1_CM_PACC
Not Financial Aid Eligible

This certificate, issued through the Graduation Office, provides students with basic accounting and computer accounting coursework focusing on payroll accounting. Completion of the certificate will enable students to apply for entry-level positions in accounting with an emphasis in payroll.

Program Outcome

Demonstrate generally accepted accounting practices in the area of payroll accounting using various forms of technology.

Review Graduation Requirements (<https://catalog.cccd.edu/orange-coast/graduation-requirements/certificates/#achievementtext>).

| Course | Title | Units |
|-------------------------|----------------------------------|-----------|
| Required Courses | | |
| ACCT A101 | Financial Accounting | 4 |
| or ACCT A101H | Financial Accounting Honors | |
| ACCT A102 | Managerial Accounting | 4 |
| or ACCT A102H | Managerial Accounting Honors | |
| ACCT A110 | Excel for Accounting and Finance | 3 |
| ACCT A119 | Payroll | 3 |
| Total Units | | 14 |

Program Sequence

These sequences at Orange Coast College are curriculum maps for students to finish all requirements for the certificate. There may be advisories, prerequisites, or time requirements that students need to consider before following these maps. **Students are advised to meet with an Orange Coast College Counselor for alternate sequencing.**

| Course | Title | Units |
|--------------------|----------------------------------|-----------|
| Year 1 | | |
| Semester 1 | | |
| ACCT A101 | Financial Accounting | 4 |
| or ACCT A101H | or Financial Accounting Honors | |
| Units | | 4 |
| Semester 2 | | |
| ACCT A102 | Managerial Accounting | 4 |
| or ACCT A102H | or Managerial Accounting Honors | |
| ACCT A110 | Excel for Accounting and Finance | 3 |
| ACCT A119 | Payroll | 3 |
| Units | | 10 |
| Total Units | | 14 |