

# ACCOUNTING, CERTIFICATE OF ACHIEVEMENT

**Banner Code:** 1\_CT\_ACCT  
**Financial Aid Eligible**

The Accounting certificate program contains coursework in financial and managerial accounting, computerized accounting, and intermediate, tax, and cost accounting. Completing the program will provide students with the skills necessary for employment in a variety of accounting positions:

- Staff Accountant
- Full Charge Bookkeeper
- Tax Staff
- Cost Accountant
- General Ledger Specialist
- Accounts Receivable Specialist
- Accounting Specialist
- Accounts Payable Specialist
- Disbursement Specialist
- Payroll Specialist
- Junior Accountant
- Senior Accountant

## Program Outcomes

1. Demonstrate various activities performed in the accounting function of industry, apply comprehensive accounting skills, utilize technical knowledge, utilize technology and display ethical behaviors and practices.
2. Demonstrate technical knowledge of accounting related topics that provide major course transfer to a four-year institution.

Review Graduation Requirements (<https://catalog.cccd.edu/orange-coast/graduation-requirements/certificates/#achievementtext>).

Course	Title	Units
<b>Required Courses</b>		
ACCT A101 or ACCT A101H	Financial Accounting Financial Accounting Honors	4
ACCT A102 or ACCT A102H	Managerial Accounting Managerial Accounting Honors	4
ACCT A110	Excel for Accounting and Finance	3
ACCT A111 or ACCT A116	Individual Income Tax Business Taxation	3
ACCT A210	Cost Accounting	3
ACCT A212	Intermediate Accounting 1	3
ACCT A213	Intermediate Accounting 2	3
ACCT A218	Auditing	3
BUS A100 or BUS A100H	Introduction to Business Introduction to Business Honors	3
BUS A139	Business Communication	3
CIS A111	Introduction to Computer Information Systems	3

Course	Title	Units
or CIS A111H	Introduction to Computer Information Systems Honors	
<b>Total Units</b>		<b>35</b>

### Accounting Suggested Electives:

ACCT A107 Not for Profit Recordkeeping and Compliance  
 ACCT A112 Accounting with QuickBooks  
 ACCT A114 Volunteer Income Tax Assistance  
 ACCT A118 Accounting Ethics  
 ACCT A119 Payroll  
 ACCT A215 Governmental Accounting  
 ACCT A216 Not-for-Profit Accounting  
 ACCT A220 Data Analytics for Accounting  
 BUS A110 Business Law  
 BUS A110H Business Law Honors  
 BUS A240 Entrepreneurship  
 MGMT A100 Applied Management for Public and Private Organizations

## Program Sequence

These sequences at Orange Coast College are curriculum maps for students to finish all requirements for the certificate. There may be advisories, prerequisites, or time requirements that students need to consider before following these maps. **Students are advised to meet with an Orange Coast College Counselor for alternate sequencing.**

Course	Title	Units
<b>Year 1</b>		
<b>Semester 1</b>		
ACCT A101 or ACCT A101H	Financial Accounting or Financial Accounting Honors	4
BUS A100 or BUS A100H	Introduction to Business or Introduction to Business Honors	3
CIS A111	Introduction to Computer Information Systems	3
<b>Units</b>		<b>10</b>
<b>Semester 2</b>		
ACCT A102 or ACCT A102H	Managerial Accounting or Managerial Accounting Honors	4
ACCT A110	Excel for Accounting and Finance	3
<b>Units</b>		<b>7</b>
<b>Year 2</b>		
<b>Semester 1</b>		
ACCT A212	Intermediate Accounting 1	3
BUS A139	Business Communication	3
ACCT A210	Cost Accounting	3
<b>Units</b>		<b>9</b>
<b>Semester 2</b>		
ACCT A111 or ACCT A116	Individual Income Tax or Business Taxation	3
ACCT A213	Intermediate Accounting 2	3
ACCT A218	Auditing	3
<b>Units</b>		<b>9</b>
<b>Total Units</b>		<b>35</b>