

# REFUND POLICY

In Accordance with California State Regulations and Coast District Policy, registration fees will be refunded according to the following:

## Enrollment Fees, Non-Resident Fees, Material Fees

100% refund of fees paid at registration for each class dropped by the refund deadline. No refund will be made after the refund deadline (refer to the Student Class Program/Web Schedule Bill on the Registration tab of the MyCoast portal page, or see Dates to Remember (<https://orangeoastcollege.edu/admissions-aid/enrollment/dates-deadlines.html>)). There are no exceptions.

## Health Fee, College Service Charge

100% of the fees paid at registration will be refunded if the student totally withdraws from all classes by the refund deadline for each class. No refund will be made after the refund deadline.

### Refund Processing

Refunds will automatically be processed weekly beginning the first week of registration of the semester in which the fees were paid and each week thereafter, until the end of the term. Official withdrawals made in accordance with the refund policy and by the withdrawal deadline will generate a credit balance on the student's account.

In order to be eligible for a refund, students must officially withdraw from classes by the refund deadline (refer to the Student Class Program/Web Schedule Bill on the Registration tab of the MyCoast portal page or see Dates to Remember). It is the student's responsibility to officially withdraw from classes and to verify all withdrawals by printing their Student Class Program/Web Schedule Bill for confirmation. An instructor may drop students for non-attendance. Instructors are not responsible for dropping students prior to refund deadlines. Students who are officially enrolled in a class after the refund deadline will not be eligible for a refund.

## Online Credit Card Payment Refunds

Registration fee payments made by credit card through MyCoast will be refunded to the same credit card used for payment. Please allow 6-10 business days for the refund to post on your account. If the credit card that was used to pay fees is no longer valid, it is the student's responsibility to notify the Enrollment Center once the credit has been posted to the student's account and prior to the refund being processed. The refund will be converted to a check refund upon proper notification.

## On-Campus Payment Refunds

Fee payments paid on campus by cash, check, money order or credit card will be refunded through BankMobile as either a check, mailed to the mailing address the Enrollment Center has on file, direct deposit to an existing bank account, or to a BankMobile Vibe account, depending on the refund choice made by the student. Students must ensure their BankMobile account is activated and updated, and to maintain correct and up-to-date address information. Addresses can be updated on MyCoast, under the OCC Home tab, and then click on the link under the "Update Personal Info" section.

All requests for review of account status must be made within a one-year grace period from the semester in which the fees were assessed.

Such petitions are subject to review and all decisions are final. There is no additional appeal process.

## Important

Payments made using multiple payment methods (online credit card payments and cash, check or money order) during the current registration period will be refunded to the credit card used for online payments.