

STUDENT RESOURCES

Bookstore

714-895-8764

www.gwcbookstore.com (<http://www.gwcbookstore.com>)

The GWC Bookstore provides all required textbooks and supplies for students and faculty. It also offers general interest books, GWC gifts and school spirit clothing, and general merchandise to accommodate the needs of the campus community.

Hours

Contact the bookstore at 714-895-8764 or visit: www.gwcbookstore.com (<http://www.gwcbookstore.com>)

Online Ordering

Both textbooks and merchandise are available for online ordering with in-store pick-up or delivery. Software titles are available and are educationally discounted up to 85%. Students may visit the website 24/7 at: www.gwcbookstore.com (<http://www.gwcbookstore.com>)

Returns & Refunds

COURSE MATERIALS AND PRINTED ACCESS CODES:

- A full refund will be given in your original form of payment if course materials are returned during the first week of classes, in original condition, with original receipt.
- A full refund will be given in your original form of payment during the first 30 days of classes with proof of a schedule change, original receipt, and materials in original condition.
- All sales are final and non-refundable on opened course materials and printed access codes. All wrapping and packaging must still be intact.

DIGITAL COURSE MATERIALS:

- A full refund will be given in your original form of payment if digital course materials are returned within 14 days of purchase with original receipt.
- All sales are final and non-refundable on digital materials that have been accessed.

GENERAL READING BOOKS, COMPUTER HARDWARE AND SOFTWARE, AUDIO, VISUAL, AND SMALL ELECTRONICS

- A full refund will be given in your original form of payment if merchandise is returned, unopened, unused, within 14 days of purchase with original receipt.
- Software download product sales are final and non-refundable.

ALL OTHER MERCHANDISE

- A full refund will be given in original form of payment if merchandise is returned in original condition, unworn/unused with original tags and labels, within 90 days of purchase with original receipt.
- All sales are final and non-refundable on graduation products, gift cards, prepaid cards, newspapers, and magazines.

Buyback of Textbooks

Students should bring their textbooks back to the bookstore at the end of the semester to receive up to 50% cash back. Finals week is the best time to get the most cash back, so sell early!

Books must include all original material and a student ID will be required at the time of buyback.

Textbook Rentals

Renting is easy and cost effective. A majority of textbooks are available to rent. When shopping for textbooks in-store, the course information tag displays a "Rental" option as well as a New and Used options. Students also may shop online for rentals at www.gwcbookstore.com (<http://www.gwcbookstore.com>)

Students must be 18 years of age or older and provide a telephone number, government issued ID, email address and a personal credit card at the time of the transaction. All accepted forms of payment may be used to pay for textbook rentals.

Students may register their email address to receive reminder notices when their rental due date is approached.

For more details visit: www.gwcbookstore.com (<http://www.gwcbookstore.com>)

Price Match

Our Price Match Program is just the latest example of our commitment to student success, ensuring that students get the best prices available on their course materials by providing price matching on textbooks advertised or offered from local brick-and-mortar bookstores or online retailers (i.e., Amazon or bn.com). The program does not include online marketplaces like "other sellers" on Amazon and bn.com Marketplace, or peer-to-peer pricing.

Under this program, price matching will be honored through the first week of classes, allowing students to shop online early and buy with confidence. If a student comes in after the first week of classes, we will gladly do a price match on that same day. Any price difference will be refunded to the customer via their original form of payment. The program includes purchase (used and new) and rental pricing, provided the rental term (number of days available) is comparable. This program gives students that extra peace of mind knowing they are getting the specific course materials their professors selected – at the lowest possible price.

Forms of Payment

The GWC bookstore accepts Barnes and Noble gift cards, Visa, Mastercard, American Express and Discover cards. The account/card holder must be present at time of purchase.

Career Center

Second Floor, Student Services Center

(714) 895-8217

<https://www.goldenwestcollege.edu/career-center/>

The Career Center is designed to serve the career development needs of students. Our friendly and well-trained staff assist students in exploring occupations and career fields with a comprehensive library of up-to-date computerized and published materials and resources. Individualized assistance is provided by trained personnel and counselors to help students' reach their educational and career goals.

Services include:

- Computerized personality assessments to discover your interests, values, skills, and strengths.
- Career inventories to identify occupational fields that match individual work values, leisure activities, and personal interests.

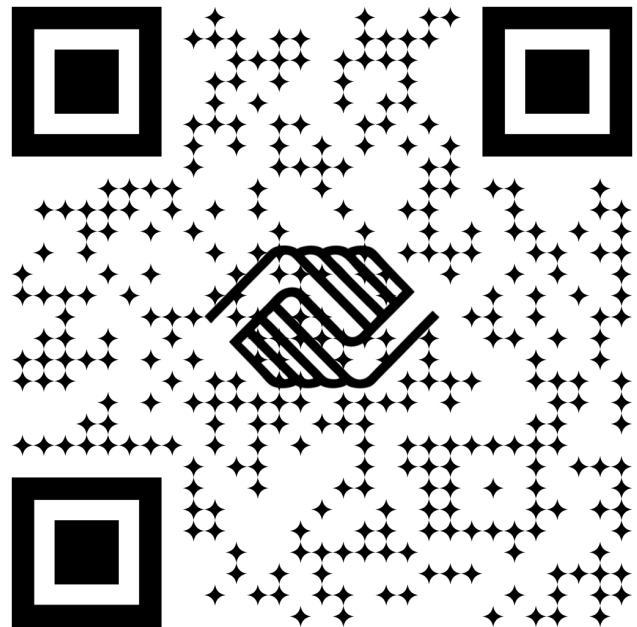
- Computerized career research systems that outline job descriptions, salaries, job outlook, and education/training requirements.
- A library of published materials covering majors and related occupations.
- Access to employment opportunities and support with résumé and interviewing skills.
- Career fairs hosting employers from the local community (offered in partnership with Workforce Development)

For more information, please contact us at (714) 895-8217, email us at: careercntr@gwc.cccd.edu, or visit our website at goldenwestcollege.edu/career-center/

Child Development Center

Preschool (714) 891-4714, School Age Center (714) 899-5900

Boys & Girls Clubs of Huntington Valley offers award-winning childcare and enrichment programs for children as young as 6 weeks old up to kids in 8th grade, all right on campus at Golden West College. **All Golden West College full-time students, faculty, and staff are eligible for a 20% discount** and those whose incomes are eligible can qualify for discounts of up to 50%. Ask the Club's staff for details. The Club's Robert Mayer Child Development Preschool is open from 7am - 6pm, Monday - Friday. The Preschool offers licensed childcare for infants, toddlers, preschoolers, and transitional kindergartners. Our experienced staff provide high quality, loving care that you can always count on. Call 714-891-4714 to learn more. The Club's Pacific Life Foundation Branch is open from 6:30am - 6:00pm Monday - Friday and is located right next door to the Preschool. The Club offers before and after school programs with transportation to/from local schools as well as full days during summer and school holidays for youth in grades K-8. The Club offers homework help, STEM and robotics programs, cooking classes, art programs, sports programs, academic support, enrichment activities, recreation programs, and more for kids in grades K-8. Call 714-899-5900 for more information. Learn more or register online for programs for all ages at <https://bgchv.com/>.



College Emergency Information

(714) 895-8999

In the event of an emergency campus closure or emergency situation on campus, campus community members will be notified via a text and/or email sent to the email address and phone number provided to the Admissions and Records department. A person may also call the Public Safety Department (714) 895 - 8924 for information regarding emergency campus closures.

Work Experience Education

(714) 895-8217

www.goldenwestcollege.edu/career-center (<http://www.goldenwestcollege.edu/career-center/>)

GWC students may earn credit for work experience education with employers approved by the college. The learning objectives must relate to the student's educational and/or vocational interests. The educational value of the student's work-based learning experience will be assessed through the use of job-related student learning outcomes.

Units of Credit: Students may earn .5 - 4 units of credit per semester and can accumulate a maximum of 14 units of work-based learning credit per enrollment period while attending Golden West College. Credit may be transferable to California State University campuses as elective units.

Guidelines

- The work-based learning experience must be directly related to the student's college major or career goal.
- A minimum of 3 learning objectives is identified for each work-based learning experience with a college mentor and job supervisor's assistance.

For enrollment information, please contact the Career Services Office, (714) 895-8217, or email careercntr@gwc.cccd.edu

Counseling

Second Floor, Student Services Center

(714) 895-8799

<https://www.goldenwestcollege.edu/counseling/>

The Counseling Department is dedicated to assisting students to achieve success in their academic, career, and life goals in an inclusive environment that embraces the diversity of our students and community. Our professionally trained counselors are available to assist you with clarifying career and education goals, education planning and course selection, university transfer, and brief personal counseling.

Services include:

- Counseling courses and instruction on career, academic, and personal growth.
- Individualized counseling to assist students with achieving their career and educational goals.
- Assistance with certificate and/or degree requirements and course planning.
- Transfer planning to four-year institutions.
- Career counseling to clarify career goals.
- Specialized workshops and seminars on a variety of educational, career, and personal topics.
- In person and virtual counseling appointments available for students.
- Drop-in counseling is available in person, by phone, and virtually.
- For additional services, visit: www.goldenwestcollege.edu/counseling/

To access counseling services, call (714) 895-8799, live chat with us (<https://www.goldenwestcollege.edu/chat/>), or come by the Counseling Center located in the 2nd floor of the Student Services Center.

New Student Counseling and Priority Registration Process

We strongly encourage all new students to complete the Priority Registration Process: 1) Complete the online orientation (<https://mycoast.cccd.edu/>), 2) complete My Academic Plan (<https://www.goldenwestcollege.edu/map/>) (MAP), and 3) get a preliminary Student Educational Plan (SEP), either through MAP or by meeting with a counselor. The Priority Registration checklist and the online student orientation can be accessed from the student tab on MyCoastPortal.com (<https://mycoast.cccd.edu/>).

Financial Aid

First Floor, Student Services Center

(714) 892-7711 or finaid@gwc.cccd.edu

<https://www.goldenwestcollege.edu/gwcfao/>

The Financial Aid Office (FAO) administers all Federal and State financial aid programs available to GWC students. This includes grants, fee waivers, loans, and part-time campus work opportunities through Federal Work-Study. The responsibility for financing a college education lies with the student and their parent(s)/guardian(s). Golden West College recognizes the total education costs for students and their family may be beyond a student's available resources. The FAO is available to assist students and their parent(s)/guardian(s) in providing financial assistance for educational costs (which may include reasonable living costs) for students with documented financial need. GWC uses the U.S. Department

of Education methodology to determine the student's eligibility for aid based on the student or student's determined financial need.

All students who are U.S. citizens or legal residents should apply for financial aid every year by completing and submitting a FAFSA even if they think that they will not qualify. There are many different types of aid available with differing qualifications. Once a GWC student has submitted a completed FAFSA a financial aid staff member will review and determine how much aid a student may qualify for, based on the various grants available. Students are recommended to file their applications early (the FAFSA filing period opens October 1st for the following academic year). The FAFSA priority deadline is March 2nd; students who have completed their FAFSA for review by this date have the greatest consideration for available grants. Some financial aid programs have limited funds; eligible students are awarded on a first-come-first-served basis until funding is no longer available. The State priority filing deadline for Cal Grant is also March 2nd to be considered for this grant. Students may apply for financial aid after March 2nd, however, students who apply later may miss out on early filing opportunities to maximize their aid and may experience a longer wait for their financial aid application to be reviewed.

Students who are AB 540 eligible are encouraged to complete and submit the CA Dream Act Application. Completion of the CA Dream Act application will determine the eligibility for California State grants.

It is important for students to understand they are responsible for meeting all financial aid deadlines and requirements. The Financial Aid staff is available to assist applicants in completing the process successfully. Financial Aid workshops are available in English, Spanish and Vietnamese. Students and their families are encouraged to attend to receive individualized assistance. The schedule is available online: <http://www.goldenwestcollege.edu/gwcfao/workshops/>. The GWC Financial Aid website: <http://www.goldenwestcollege.edu/gwcfao/> is an additional resource for prospective and current applicants to learn more about various financial aid, scholarship opportunities, important deadlines and additional support resources.

To Determine Eligibility for Financial Aid: To apply for financial aid at Golden West College, complete either the Free Application for Federal Student Aid (FAFSA) at <https://studentaid.gov/h/apply-for-aid/fafsa> (using our federal school code **001206**) or the California Dream Act Application at <https://dream.csac.ca.gov/>. Be sure to include Golden West College's federal school code **001206** on your FAFSA application.

Eligibility is determined by the following criteria:

- Student is determined to have financial need based upon the FAFSA/ Dream Act application data and the Financial Aid review.
- Student is a United States citizen or a permanent resident or an eligible noncitizen.
- Student is an undergraduate student enrolled in an eligible program at Golden West College.
- Student does not owe a refund on any grant received at any post-secondary institution and are not in default on any student loan.
- Student maintains satisfactory academic progress (SAP) as defined by the GWC Financial Aid Satisfactory Academic Progress Policy.

Students may also be asked to submit some or all of the following:

- A copy of the student's IRS tax transcript, or Income Certification if the student did not file.

- A signed copy of their parent's IRS tax transcript, or Income Certification if they did not file.
- Untaxed Income Verification.
- Proof of selective service registration (for men).
- Supplemental information as deemed necessary, as requested by the Financial Aid Office.

For a comprehensive overview of applying for and receiving financial aid at Golden West College, visit <http://www.goldenwestcollege.edu/gwcfao> (<http://www.goldenwestcollege.edu/gwcfao/>)

Course Program of Study (CPOS)

CPOS is a federal financial aid requirement that allows only courses that count towards a student's program of study to be considered for eligibility in determining a student's award amount. Enrollment in classes that do not count towards the student's program of study will not be included in the award calculation. Please review your program of study with a GWC counselor along with the classes you will be enrolling in for each term, to ensure you are on track with your educational goal and financial aid eligibility for classes.

Financial Aid Programs

First Floor, Student Services Center
(714) 892-7711

Financial Aid awards are administered through the Financial Aid Office by using the FAFSA or CA Dream Act application. Applications are available online, FAFSA at <https://studentaid.gov/h/apply-for-aid/fafsa> (<https://studentaid.gov/h/apply-for-aid/fafsa/>) and complete the Free Application for Federal Student Aid (FAFSA) or apply for the CA Dream Act Application at <https://dream.csac.ca.gov/> and include the Golden West College **federal school code: 001206**.

AmeriCorps

If you are or have served in AmeriCorps the following benefits are available to you if eligible: student loan deferment, education awards upon completion of service to help pay for college, graduate school, or vocational training, or to repay student loans. For more information, please contact your AmeriCorps representative at <https://my.americorps.gov> (<https://my.americorps.gov/mp/login.do>).

Cal Grants

These grants are state funded grants for undergraduate students. Students must submit their FAFSA/CA Dream Act application by March 2nd to be considered for a Cal Grant for the following academic year. The State of California awards these grants to students through the GWC Financial Aid Office on an entitlement and competitive basis. If the student has not completed 24 degree-applicable units within the Coast Community College District, the student must provide their high school GPA verification form submitted to the State of California by their high school prior to March 2nd.

- **Cal Grant A** awards assist low and middle-income students with tuition/fee costs and are made on the basis of need and grade point average. Students who plan to enroll at a community college before transferring to a four-year college or university may apply for a community college reserve grant through Cal Grant A.
- **Cal Grant B** awards assist very low income, first-year students and students with dependents with living expenses, books, supplies,

transportation, and other non-tuition costs. (Renewals may also cover tuition/fee costs.)

- **Cal Grant C** awards assist low and middle-income vocational students with tuition and training costs. Recipients must be in a program of study that is four months to two years in duration, at a vocational school, community college, or independent college.

California National Guard Education Program

This program is for active members in the California National Guard, The State Military Reserve or the Naval Militia who have been serving for a minimum of 2 years. This is a State funded grant allows for eligible recipients to receive Cal Grant A or Cal Grant B along with additional funding for books and supplies. For more information, please go to: <https://nationalguard.csac.ca.gov/>.

Chafee Grant

This grant is designated for students who were foster youth. The grant pays up to \$5,000. Individuals may apply at: <https://chafee.csac.ca.gov> (<https://chafee.csac.ca.gov/>) and need to submit a current FAFSA/Dream Act application. Students who are eligible for a Chafee Grant should also contact the EOPS office (<https://www.goldenwestcollege.edu/eops/>) to learn more about qualifying for the Guardian Scholarship Program at (714) 895-8768.

Direct Loan Program

The loan is available in both subsidized and unsubsidized forms and must be repaid. In order to be eligible for the loan a Master Promissory Note (MPN), entrance and exit counseling are required. Students must complete and submit a FAFSA, meet academic progress and submit all required documents and be awarded before the loan can be processed. In addition the student must be enrolled in a minimum of 6 units at GWC. Additional eligibility requirements may apply and you will notified via your student email.

Federal Pell Grant

The Pell Grant is a federal grant for undergraduate students. The award is based upon the student's Student Aid Index (SAI) and unmet need which is determined by the FAFSA and enrollment.

Federal SEOG

The Supplemental Educational Opportunity Grant (SEOG) is for undergraduates with exceptional financial need. These funds are limited and awarded on a first-come-first-served basis.

Golden Promise Program (GPP)

The Golden Promise Program (GPP) provides eligible full-time students with free tuition and waives other fees (based on funding available). Students must be enrolled in full-time units and be a California resident/AB 540 first-time college student. Continuing students who are receiving the fee waiver only and complete their financial aid file are also eligible. See the Golden Promise Program website for more information: <https://www.goldenwestcollege.edu/goldenpromise> (<https://www.goldenwestcollege.edu/goldenpromise/>).

Student Success Completion Grant

The Student Success Completion Grant is awarded to students who are disbursed a Cal Grant B and are enrolled in full-time units. Funding for this grant is limited and will be awarded on a first-come-first-served basis.

Federal Work-Study

The Federal Work Study (FWS) program is designed to provide eligible students who have financial need an opportunity to earn aid to pay for their educational expenses through working on the campus. Golden West College work-study positions try to alleviate concerns for students who may have transportation issues or difficulty scheduling classes around the demands of a job. FWS is awarded on a first-come-first-served basis to students with the lowest SAI, funding is limited.

CalKIDS

The California Kids Investment and Development Savings Program (CalKIDS) is a program to jumpstart college savings for children statewide. It is administered by the ScholarShare Investment Board, CalKIDS takes the initiative by automatically offering children born in California and eligible public school students in California a CalKIDS Scholarship Account, along with other potential financial incentives. These funds may be used at accredited educational institutions across the country, including GWC. The funds may be used to cover: Tuition & Fees, Books & Supplies, Room & Board and Computer equipment. To check if you are eligible and/or to claim your money: <https://calkids.org/get-started/>

GWC financial aid reviews all requests for eligibility and disburses funds accordingly.

California College Promise Grant (Fee Waiver)

The California College Promise grant is only available to California residents attending a California Community College. The fee waiver will waive the per-unit enrollment fees for all qualified applicants. The fee waiver does not waive any other college fees, which the students is responsible for paying. If not paid, the student may be dropped from actively enrolled classes.

Dream Act

AB 540 students who meet the qualifications will be exempt from paying nonresident tuition and have the opportunity to qualify for a Cal Grant, Full-Time Student Success Grant. Please visit the following website for additional information: www.cccd.edu/students/financial-aid (<http://www.cccd.edu/students/financial-aid/>) and click on California Dream Act (<https://www.cccd.edu/students/financial-aid/californiaprograms/dreamact.html>).

Rights and Responsibilities of Students

All students are entitled to receive equitable treatment in the awarding of financial aid. It is the student's responsibility to report any changes in financial or academic status. All financial aid recipients are expected to maintain Satisfactory Academic Progress (SAP), or they will lose their financial aid eligibility. Please read the Satisfactory Academic Progress Policy on our webpage: <https://www.goldenwestcollege.edu/gwcfao/sap> (<https://www.goldenwestcollege.edu/gwcfao/sap/>).

Satisfactory Academic Progress (SAP) Policy for Financial Aid Recipients

SAP standards apply to all federal and State aid applicants whether or not they have previously received student financial aid.

Students receiving financial aid must agree to make Satisfactory Academic Progress toward their educational goal. Failure to maintain these standards will result in the loss of eligibility for financial assistance. This policy applies to students receiving assistance from

those financial aid programs administered by the GWC Financial Aid Office and is separate from the College's academic progress policies.

All students must meet Student Academic Progress (SAP) to be eligible to receive financial aid. The Financial Aid Office reviews academic progress at the end of each academic term. SAP includes measures of overall cumulative grade point average (G.P.A.) and overall unit completion progress, with a maximum number of attempted units allowed. Please read the SAP policy in its entirety at: <https://www.cccd.edu/students/financial-aid/satisfactory-academic-progress-policy> (<https://www.cccd.edu/students/financial-aid/satisfactory-academic-progress-policy.html>).

Student Aid Index (SAI) - replacing Expected Family Contribution (EFC)

The Student Aid Index is an eligibility index number that the colleges use to determine how much financial aid you may be eligible for. The SAI number is provided when the student completes and submits a FAFSA.

Parents' Contribution

The primary responsibility for assisting students with the cost of a post-secondary education lies with the student and often times the family. The expected contribution is determined by a federal need analysis process evaluating the family's financial information provided on the FAFSA.

Student's Contribution

All students are expected to contribute toward their own educational expenses. A student's income and assets will be assessed through federal methodology based upon data submitted on the FAFSA.

Refunds/Repayments/Over-Awards

REFUNDS

In accordance with Public Law 105-244 students who receive federal financial assistance and withdraw from all of their classes before completing more than 50% of the semester will be required to return any unearned federal funds. The amount of the return will be calculated on a prorated basis. Federal Work Study (FWS) earnings are excluded from the calculation.

REPAYMENTS/OVER-AWARDS

At any time, if the student received funds for which the student was deemed ineligible, the student will be required to repay these funds. Students will be notified in writing via student email of repayment options and the consequences of non-payment.

Important Notice: Be advised that financial aid award amounts may increase or decrease due to changes in either the student's enrollment status or the student's FAFSA data. The Financial Aid Office reserves the right to modify financial aid award amounts at any time due to either changes in the availability of funds or changes in federal and/or State regulations.

For More Information

Please visit the GWC Financial Aid website: <http://www.goldenwestcollege.edu/gwcfao> (<http://www.goldenwestcollege.edu/gwcfao/>), email: FinAid@gwc.cccd.edu or call (714) 892-7711 for more information or to make a virtual appointment. Financial Aid is also available by chat during office hours: https://chat.socialintents.com/c/financial_aid (https://chat.socialintents.com/c/financial_aid/). Visit the GWC Financial Aid Office on the first floor of the Student Services Center.

GWC Mobile App

www.goldenwestcollege.edu/gwcapp (<http://www.goldenwestcollege.edu/gwcapp/>) or gwc.campusapp.com (<http://gwc.campusapp.com>)

The GWC App connects students to everything they need to succeed in college on one digital platform. The mobile app allows students to connect with faculty, staff, classmates, and friends. It also provides access to Canvas, class schedules, and a robust number of student support resources. Students can stay on top of important dates, deadlines, and announcements through app notifications. Students can also connect with other GWC students via the Student Feed and directly communicate with other students via direct messaging. The app features a campus events calendar and provides options to join student clubs and organizations. Active students can download the GWC App for free on a mobile device through the App Store or Google Play by searching for Golden West College. Those without a smartphone can view the web version here: www.goldenwestcollege.edu/gwcapp (<http://www.goldenwestcollege.edu/gwcapp/>).

Online Instruction

(714) 895-8389

www.onlinegwc.org (<http://www.onlinegwc.org>)

The Online Instruction Department supports online learning and instruction by providing students with technical support for online education, and assisting faculty in developing and maintaining their courses within the Canvas learning management system.

Located in the annex building of the Learning Resource Center, the Online Instruction Department welcomes walk-ins from 8 a.m. to 5 p.m., Monday through Friday. The Online Instruction team may also be contacted for phone support from 8 a.m. to 5 p.m., Monday through Friday at (714) 895-8389, or online by submitting a ticket to our Canvas ticketing system (<https://support.onlinegwc.org/>).

Online Courses

Online courses require a specified number of hours per week of course participation within Canvas (see course details in the searchable schedule). These hours can be completed at times that fit within the student's schedule, provided all course due dates are met. Since there are no on-campus meetings for fully online classes, students must log on to Canvas (through www.onlinegwc.org (<http://www.onlinegwc.org>)) on the first day of class to avoid being dropped for non-attendance.

Hybrid Courses

In addition to the specified Canvas participation hours, Hybrid courses also require on-campus course meetings. The meetings may be weekly for the duration of the semester, or there may be only a few specified meeting dates (see course details in the searchable schedule). In either case, these meetings are not optional. Students should ensure they will be able to attend all on-campus meetings before signing up for a Hybrid course.

Canvas as a Supplement to On-Campus Courses

Instructors teaching a traditional, face-to-face course may choose to utilize Canvas to post information, administer assignments and exams, or communicate with their students.

Please note that, although there are some exceptions, most Canvas courses do not appear to students before the start date of the course.

Additionally, while Canvas courses usually remain open for a certain number of days after the semester ends, they will not be available to students indefinitely.

Visit www.onlinegwc.org (<http://www.onlinegwc.org>) for additional information about online courses at Golden West College.

Outreach

Learning Resources Center (LRC) Annex

outreach@gwc.cccd.edu

The Outreach Office is the primary student recruitment center and service provider for prospective GWC students. Outreach personnel coordinate a variety of programs and services to encourage and support the enrollment of new students. The office often serves as a welcoming first point-of-contact for families and students on their path to college and career success. Partnering primarily with K-12 schools and community organizations, Outreach activities include:

- Offering Guided Campus Tours & Customized College Visits
- Participating in High School Information Sessions, Presentations, & Tabling Events
- Hosting Workshops for Parents & Guardians
- Coordinating Financial Aid Application Workshops for FAFSA & CA Dream Act
- Connecting Students with Basic Needs Services and Special Population Resources
- Creating & Distributing Informational Materials & Brochures
- Coordinating Special Events across Campus Showcasing GWC's Range of Programs

The Outreach Office is located in the Learning Resources Center (LRC) Annex. For more information, please contact the office at 714-892-7711 ext. 55290, outreach@gwc.cccd.edu, or visit <https://www.goldenwestcollege.edu/outreach/index.html> (<https://www.goldenwestcollege.edu/outreach/>)

Public Safety

(714) 895-8924

(714) 895-8999 Emergencies

911 Emergencies

<https://www.goldenwestcollege.edu/public-safety/> (<https://www.goldenwestcollege.edu/public-safety/>)

Golden West College maintains a Public Safety Department with personnel available 24 hours a day. Anyone may report any criminal or non-criminal activity, or emergency, by calling (714) 895-8924 or (714) 895-8999 for emergencies (or by dialing 911). The Public Safety Building is located in the southwest corner of the campus, next to Nursing & Health Services (Goldenwest St. and Edinger Ave). The Public Safety office is open between the hours of 8:00 a.m. to 5:00 p.m. Monday through Friday.

Additional information regarding the Golden West College Public Safety Department and their services can be obtained by visiting: goldenwestcollege.edu/public-safety/ (<http://goldenwestcollege.edu/public-safety/>)

Scholarships

www.goldenwestcollege.edu/scholarships/ (<http://www.goldenwestcollege.edu/scholarships/>)

Scholarships are awarded to deserving Golden West College students based on scholastic achievement, financial need, and/or contribution to the campus and community life according to the criteria established by the donor. Applications are available online toward the beginning of the spring semester. Scholarship recipients are recognized at the Annual Scholarship reception in May; funds are made available to the recipient the following academic year.

Visit www.goldenwestcollege.edu/scholarships/ (<http://www.goldenwestcollege.edu/scholarships/>) for more information.

Student Learning Services

Disabled Students Programs & Services (DSPS) High Tech Lab

First Floor, Student Services Center (SSC)
(714) 895-8721 or
www.goldenwestcollege.edu/dsp (<http://www.goldenwestcollege.edu/dsp>)

The High Tech Lab located in the Student Services Center (SSC) is a specialized computer lab that provides adaptive computer hardware and software for students registered through the GWC DSPS office. The Academic Success Center also has designated computers and equipment loaded with accessible software for student use during ASC operational hours located on the first floor of the Learning Resource Center (LRC). Individual assistance is provided on an as-needed basis. For assistance in accessing the High Tech Lab or accessible computers please contact the DSPS Office.

Adaptive programs include:

- ZoomText
- Kurzweil 3000 (Scan/Read software for learning disabled students)
- JAWS
- Dragon Naturally Speaking
- MyReader 2
- adaptive keyboard and mouse
- adaptive equipment
- large monitors
- CCTVs
- adjustable work stations

Library

Second Floor, Learning Resources Center (LRC)
(714) 895-8741
<https://www.goldenwestcollege.edu/library/>

Students, faculty, and staff use the resources of the Golden West College Library to locate information to meet their educational, vocational, social, and personal goals. Librarians teach information literacy concepts in-person, online, during library instruction sessions and library classes. During library instruction, library users learn about the scope of information: how to locate and retrieve relevant information; how to organize, analyze, and evaluate information; and understand the ethical and legal issues surrounding information and information technology.

The library provides 24/7 access to research materials. Library collections are comprised of print books, newspapers and databases with online periodical articles, e-books, and streaming media. In addition, the library houses the print Student Textbook Access Reserve (STAR) Collection containing textbooks for student loan for many GWC courses. Research materials may be accessed by using library computers (available with internet access and Microsoft Office), campus computers, or remotely. Other services include access to photocopiers, printers, a book scanner, and group study rooms.

Academic Success Center

First Floor, Learning Resources Center (LRC)
(714) 895-8904
<http://www.goldenwestcollege.edu/asc> (<http://www.goldenwestcollege.edu/asc>)

The Academic Success Center offers a variety of resources to help students succeed in their classes. All resources are free. For hours and additional information please call 714-895-8904 or visit our website at www.goldenwestcollege.edu/asc.

Peer Tutoring

Students can make appointments or drop in to meet with a peer tutor for help in many classes, including all levels of Math and English and many courses in Biology, Chemistry, Economics, and more. Tutoring appointments can be reserved online by opting into our Canvas page. Students can choose to meet with a tutor online or in person.

Student Computer Center

The Student Computer Center is a central computer lab that provides unlimited access to over 100 PC computers, high-speed internet access, course software, Microsoft Office, and Macintosh computers loaded with the most current Digital Arts software. The Student Computer Center also offers printing at a minimal charge to students.

Embedded Tutoring Program

The Embedded Tutoring Program places qualified and trained tutors in specific classes to help increase student learning, success, and retention in those classes. In embedded tutoring, a tutor works in and/or outside of the classroom under the instructor's guidance to help students understand course concepts and enhance student engagement. The Embedded Tutor functions as:

- A peer tutor, providing support to students as they work with the class content and texts
- A mentor, helping students foster connections with support services
- A model student, demonstrating effective student behaviors and successful academic habits

Writing Assistance Center

The Writing Assistance Center offers workshops, tutoring, and a Writing Lab to help students with their writing assignments in all classes. Tutoring appointments can be reserved online by opting into our Canvas page. Students have unlimited access to the lab on a walk-in basis.

Math Assistance Lab

The Math Assistance Lab provides unlimited access for those seeking help in all sections of math on a walk-in basis.

English Conversation Lab

In the English Conversation Lab, students can practice listening to and speaking English with the guidance of a trained Conversation Partner. Students can build vocabulary and improve pronunciation in a fun and

casual atmosphere. The English Conversation Lab is open to all GWC students (enrollment in ELL/ESL not required).

Student Health Center

First Floor, Nursing and Health Services

(714) 895-8379

<https://www.goldenwestcollege.edu/student-health-center/>

Golden West College offers health services for all currently enrolled students who are attending classes and have paid the health fee. Most services are included in the health fee which is currently \$26 per semester for fall and spring; \$22 for summer session (subject to change). Healthy students learn better and stay in school.

The Health Center is designed to provide affordable and convenient health care services for short-term acute illnesses with a focus on prevention. The Health Center is open Monday through Friday during the fall and spring semesters. Call for winter and summer hours. Appointments are available with Physicians, Registered Nurses, and Licensed Therapists, for treatment, counseling, and referrals to appropriate services. The Health Center is located in the Nursing and Health Services building next to the Edinger Ave. parking lot on the south side of the campus. To make an appointment call (714) 895-8379 or email healthcenter@gwc.cccd.edu. Services are confidential and comply with health privacy laws.

Services include:

- Evaluation and treatment of acute medical illness
- First aid
- Immunizations
- Family Planning
- Women's Health
- Testing and treatment of sexually transmitted infections
- Mental health consultation
- Short term mental health therapy
- Medical lab work
- COVID-19 testing and recommendations
- Fentanyl test strips and Narcan
- Drink spike test kits
- Health counseling and education
- Referrals to community resources (medical, mental health, social services)
- Basic physical exams

*Some services may have an additional fee

Visit the Student Health Center (<https://www.goldenwestcollege.edu/student-health-center/>) webpage for more information

Basic Needs Center

Recreation Education, Room 100, (714)895-8160

The Basic Needs Center (<https://www.goldenwestcollege.edu/basic-needs/>) addresses non-academic challenges that students face outside the classroom and provides resources and individualized case management so that students can focus on their academic goals. Challenges can include food insecurity and housing issues to financial difficulties.

Resource Navigation and Support:

The Basic Needs Center connects students with essential campus resources and offers personalized case management to address basic needs that can impact academic achievement. Students facing challenges in these areas can request an appointment by visiting the Basic Needs Center (<https://www.goldenwestcollege.edu/basic-needs/>) webpage.

These needs may include:

- OCTA Bus Pass Transportation assistance
- Access to hygiene supplies and household items
- Essential clothing
- Baby supplies
- Connection to community-based support services
- Secure storage options
- Connection to community-based support services

Students facing challenges in these areas can request an appointment by visiting the Basic Needs Center (<https://www.goldenwestcollege.edu/basic-needs/>) webpage.

The Stand

Recreation Education, Room 100, (714)895-8160

Operated by the Basic Needs Center, The Stand provides a confidential and welcoming space for currently enrolled students experiencing food insecurity. Students have access to a variety of fresh produce, refrigerated and dairy products, pantry staples, and snacks.

Examples of Non-Academic Challenges:

- Food insecurity
- Housing insecurity
- Experiencing a need of essential items

Chromebook Loan Program

Located on the 1st floor of the Student Services Center in Enrollment Services

Golden West College offers a Chromebook Loan Program to provide currently enrolled GWC students with access to a laptop computer, free of charge. This program aims to support students in achieving their academic goals by facilitating online learning activities, coursework completion, and access to essential resources. For additional details and to submit a Chromebook loan request, please visit the Student Equity and Achievement Program webpage: Chromebook Loan Program: <https://www.goldenwestcollege.edu/student-equity> (<https://www.goldenwestcollege.edu/student-equity/>). Availability of Chromebooks may be limited; early submission of loan requests is encouraged.

Transfer Center

**Second Floor, Student Services Center
(714) 895-8794**

The Transfer Center (<https://www.goldenwestcollege.edu/transfer-center/>) helps students make a seamless transition from the community college to a four-year college/university. The Transfer Center serves as a resource center for students seeking to continue their education

at baccalaureate and graduate level programs. The center offers the following information and services:

- Counseling services by appointment and drop-in basis
- Transcript evaluation and educational planning
- CSU Transfer Success Pathway and Transfer Planner information
- UC Dual Admission and Transfer Admission Planner (TAP) information
- CSUF/GWC partnership agreement information
- Transfer Admission Guarantee (TAG) selected University of California Campuses and Transfer Admission Agreements with private universities
- Associate Degree for Transfer programs
- General Education and major articulation for UC, CSU, and private/independent universities
- Transfer fairs with representatives from various colleges/universities in both the fall and spring semesters
- Workshops and assistance with university applications, financial aid, and transfer services
- University campus tours
- Individual appointments with transfer counselors and/or an Admissions representative from local UC, CSU and private universities
- Transfer related information and publications from different colleges/universities

Students can visit the website at www.goldenwestcollege.edu/transfer-center/ (<http://www.goldenwestcollege.edu/transfer-center/>) for updated information and calendar of events. For assistance, please visit the Transfer Center located on the 2nd floor of the Student Services Center, call (714) 895-8794, or email transfer@gwc.cccd.edu.

Zero Textbook Costs (ZTC)

Courses listed in the schedule with zero textbook costs have an icon that indicates that a section will exclusively use digital course materials that are free of charge to students. Consult the class schedule to identify those sections.