

MA A281: MEDICAL ASSISTING CLINICAL EXPERIENCE

Item	Value
Curriculum Committee Approval Date	10/06/2021
Top Code	120810 - Clinical Medical Assisting
Units	3.5 Total Units
Hours	182 Total Hours (Lecture Hours 14; Other Hours 168)
Total Outside of Class Hours	0
Course Credit Status	Credit: Degree Applicable (D)
Material Fee	No
Basic Skills	Not Basic Skills (N)
Repeatable	No
Open Entry/Open Exit	No
Grading Policy	Standard Letter (S)

Course Description

Supervised clinical medical assisting experience in a medical office, clinic, or related outpatient facility. PREREQUISITE: MA A181. Transfer Credit: CSU.

Course Level Student Learning Outcome(s)

1. Perform entry level clinical-medical assisting skills under supervision in a medical office, clinic, or related outpatient facility.

Course Objectives

- 1. Accurately perform mensuration and vital signs in preparation for patient examination.
- 2. Demonstrate industry standards related to assisting the physician with routine and specialty exams.
- 3. Demonstrate Health Information Portability and Accountability Act (HIPAA) compliance.
- 4. Demonstrate ethical and legal protocol related to the employee, employer and patient.
- 5. Perform medical assisting skills according to Occupational Safety and Health Administration (OSHA) standards.
- 6. Accurately prepare patient, instrumentation and treatment area for minor surgical procedures.
- 7. Demonstrate competency in assisting the physician during surgical procedures and post-operative care.
- 8. Prepare and administer pharmaceutical agents.
- 9. Perform diagnostic electrocardiography and pulmonary function screening per industry standards.
- 10. Perform CLIA approved laboratory testing following the principals of quality assurance, quality control and safety.
- 11. Maintain patient records in accordance to current industry protocol.
- 12. Demonstrate patient intake, effective communication and patient scheduling.

- 13. Demonstrate accurate performance in billing procedures and financial record keeping.

Lecture Content

This course will integrate knowledge and skills learned in Allied Health A111 and A115, Medical Assisting A175, A150 and A. Emphasis will be placed on critical thinking necessary to perform pertinent skills in a clinical medical office or clinic setting.

Lab Content

This course will integrate knowledge and skills learned in Allied Health A111 and A115, Medical Assisting MA 150, MA 175 ad MA 181. Emphasis will be placed on critical thinking necessary to perform pertinent skills in a clinical medical office or clinic setting.

Method(s) of Instruction

- Lecture (02)
- DE Live Online Lecture (02S)
- Work Experience (20)
- Field Experience (90)
- Non-Directed Clinical (NDR)

Instructional Techniques

Supervised clinical practice in affiliated medical facility where students perform as if employed as a clinical medical assistant.

Reading Assignments

N/A.

Writing Assignments

Students will spend approximately 10-15 hours on writing assignments, including procedure cards, common drug study, and resume project.

Out-of-class Assignments

Students will spend approximately 10 -15 hours on out-of-class writing assignments, including procedure cards, common drug study, and resume assignment.

Demonstration of Critical Thinking

Clinical site visits and conferences by instructor with physician/preceptor Evaluation of student ability by physician/preceptor Completion of required hours Completion of course project assignment

Required Writing, Problem Solving, Skills Demonstration

Course projects: Procedure cards, common drug study, and resume

Eligible Disciplines

Nursing: Master's degree in nursing OR bachelor's degree in nursing AND master's degree in health education or health science OR the equivalent OR the minimum qualifications as set by the Board of Registered Nursing, whichever is higher. Master's degree required. Nursing science/clinical practice: Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.