

LAW C110: CIVIL LITIGATION 2

Item	Value
Curriculum Committee Approval Date	02/21/2025
Top Code	140200 - Paralegal
Units	1.5 Total Units
Hours	27 Total Hours (Lecture Hours 27)
Total Outside of Class Hours	0
Course Credit Status	Credit: Degree Applicable (D)
Material Fee	No
Basic Skills	Not Basic Skills (N)
Repeatable	No
Open Entry/Open Exit	No
Grading Policy	Standard Letter (S), • Pass/No Pass (B)

Course Description

Advanced principles of civil litigation as applicable to parties to the action, jurisdiction and venue, defaults, pleadings, discovery, motions, provisional remedies, summary judgment, and summary adjudication. ADVISORY: LAW C100 and LAW C105. Transfer Credit: CSU.

Course Level Student Learning Outcome(s)

1. Prepare and respond to discovery requests in a legal setting given a particular fact pattern.
2. Illustrate the uses and limitations of motions including motions to compel, summary judgment, and summary adjudication.
3. Describe the benefits and use of mediation and arbitration in the litigation process.
4. Illustrate the uses and limitations of provisional remedies including injunctions.
5. Describe the process and method for challenging jurisdiction and venue.

Course Objectives

- 1. Describe when a pre-lawsuit notice is required and describe the method to effect that notice.
- 2. Explain when a prior court order is required for certain pleadings.
- 3. Compare the differences between subject matter and personal jurisdiction and describe the procedure for challenging personal jurisdiction.
- 4. Summarize the process for utilizing and opposing a forum non conveniens motion.
- 5. Demonstrate an understanding of how to prepare and oppose a motion for change of venue.
- 6. Explain the procedures for challenging service of summons.
- 7. Compare and contrast the differences between entry of default, default judgment by clerk, and default judgment by court.
- 8. Describe the procedure to obtain discretionary relief from default and equitable relief from judgment.
- 9. Analyze a complaint for proper designation of parties, venue, causes of action, joinder, payer for damages, and describe when verification is and is not appropriate.
- 10. Explain the types of affirmative defenses utilized in an Answer.

- 11. Describe the differences between a permissive cross complaint and compulsory cross complaint.
- 12. Explain the function, grounds, and procedure for a demurrer to a complaint.
- 13. Summarize the purpose of and procedure followed for a motion to strike.
- 14. Describe the purpose and scope of discovery, including the rules regarding relevance and privilege.
- 15. Illustrate the use (advantages and disadvantages) of different types of discovery procedures, including special interrogatories, form interrogatories, request for admission, inspection demands, depositions, physical or mental exams, expert witness disclosure, and limited civil-case discovery.
- 16. Explain the procedure for preparing and opposing a motion including a motion to compel.
- 17. Explain the different types of provisional remedies and the ways they are utilized.
- 18. Demonstrate an understanding of the purpose, function, and procedural requirements for bringing and opposing motions for summary judgment and summary adjudication.
- 19. Compare and contrast the various methods of Alternative Dispute Resolution utilized in the civil litigation process.

Lecture Content

Introduction and Review of Civil Litigation (3 hours) Jurisdiction/Venue (1 hour) Challenge Summons/Service of Process (.5 hour) Motion to Quash Defaults/Default Judgments (1.5 hours) 473 motions Pleadings (3 hours) Attacking the Pleadings Demurrer Motion to Strike Discovery-Part 1 (3 hours) Purpose Scope Plan Interrogatories Request for Admission Discovery-Part 2 (3 hours) Inspection Demands Depositions Physical/Mental Exams Expert Witness Disclosure Limited Civil Law and Motion (3 hours) Motion to Compel Protective Order Summary Judgment/Summary Adjudication Provisional Remedies (3 hours) Injunctions Receivers Attachments Lis Pendens Ethical Considerations (1 hour) Alternative Dispute Resolution (3 hours) Mediation Briefs Arbitration Hearings Briefs Other Dispute Solutions Exams (3 hours)

Lab Content

Attacking Pleading Forms for filing Demurrer Motion to Strike Discovery for service Interrogatories Request for Production Request for Admissions Depositions Limited Civil Motions for filing Motion to Compel Protective Order Summary Judgment/Summary Adjudication Provisional Remedies for filing Injunctions Receivers Alternative Dispute Resolution Briefs Arbitration Mediation

Method(s) of Instruction

- Lecture (02)
- DE Live Online Lecture (02S)
- DE Online Lecture (02X)

Instructional Techniques

Multiple methods of instruction will be used to enhance student understanding of the paralegal profession. Lectures, discussions, forums, interactive activities, and group projects will be utilized to facilitate the learning process. This class requires the use of various methods of audio visuals such as PowerPoint presentations, audio, and video.

Reading Assignments

Students will read from the course textbook as well as any other primary and/or secondary readings assigned by the instructor.

Writing Assignments

Students will be required to complete written homework assignments, prepare written discovery, write essays on the exams, and prepare a motion or project paper discussing on a topic as assigned by the instructor.

Out-of-class Assignments

Outside of the classroom students will complete the required readings; work on assigned papers, reports, and projects; study for tests; conduct research; and communicate with the instructor and/or fellow students through telephone, email, discussion boards, or virtual chat.

Demonstration of Critical Thinking

Critical thinking will be demonstrated through written assignments, essays on exams, papers, and projects.

Required Writing, Problem Solving, Skills Demonstration

Court documents in a civil matter, including, but not limited to motions, preliminary injunctions, points and authorities, subpoenas duces tecum, interrogatories, and/or an expert witness exchange. Discovery document or brief for mediation, arbitration, motion or trial, including analysis of a client factual situation. Each process will include application of legal issues to client factual situations

Eligible Disciplines

Law: J.D. or LL.B NOTE: Courses in aspects of law for application to a particular discipline may be classified, for minimum qualifications purposes in the discipline of the application. Master's degree required.

Textbooks Resources

1. Required White, E. California Paralegal Manual: Civil Procedure , ed. Thomson Reuters, 2021

Other Resources

1. Coastline Library