

CJ G061: TRAINING MANAGER

Item	Value
Curriculum Committee Approval Date	04/16/2024
Top Code	210500 - Administration of Justice
Units	1 Total Units
Hours	24 Total Hours (Lecture Hours 24)
Total Outside of Class Hours	0
Course Credit Status	Credit: Non-Degree Applicable (C)
Material Fee	No
Basic Skills	Not Basic Skills (N)
Repeatable	No
Open Entry/Open Exit	No
Grading Policy	Pass/No Pass (B)

Course Description

This course is designed for those California law enforcement agency employees that are being assigned as a training manager responsible for implementation of California Commission on Peace Officer Standards and Training (POST) guidelines. This course will allow the training manager to attain POST compliance regarding legal issues associated with training, determining individual and organizational training needs, and training records management. Not Transferable.

Course Level Student Learning Outcome(s)

1. Course Objectives
2. Evaluate how POST training regulations impact departmental training.
3. Analyze existing and potential training courses for liability issues related to law enforcement.

Course Objectives

- 1. Formulate POST compliant training for a law enforcement agency.
- 2. Identify legal liability issues related to training.
- 3. Describe the structure and organization of POST.

Lecture Content

Electronic Data Interchange (EDI) Agency v. presenter Certificates Reimbursements Course certification New course certification standards Review process Course in a box Rosters Reports Certificate awarded Presenter course information Personnel Compliance analysis Compliance audits Scheduling Preparation Results notification Fixing deficiencies POST Navigating the website Contacting POST Bureaus Finding regulations Bulletins Accessing regulations POST Resources POST PASS Course catalog CA mandate minder Learning portal Legislatively mandated training Training matrix Perishable skills Reserve officers Instructor resume Resume builder Resume manager

Method(s) of Instruction

- Lecture (02)

Reading Assignments

POST Commission regulations.

Writing Assignments

Students will create a mock evaluation and training plan based on a fictitious police department and number of personnel. The evaluation should highlight the ability to train multiple employees for different skills at the same time.

Out-of-class Assignments

Readings as assigned.

Demonstration of Critical Thinking

Students will participate in groups to create a training course outline based on a fictitious police department. Once the plan is designed, students will review the POST website for compliance with regulations. If compliant, students present the outline to the class, noting the challenges encountered during the scenario.

Required Writing, Problem Solving, Skills Demonstration

Development of a new training course outline Evaluation of training compliance for a mock law enforcement agency

Eligible Disciplines

Administration of justice (police science, corrections, law enforcement): Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.

Other Resources

1. Instructor handouts.
2. <https://post.ca.gov>